

Induction Program Timeline 2017-2018

	Individualized Learning Plan Processes/Requirements	Program Events
August - June	Collaborative Assessment Logs (on-going throughout the year) CSTP Evidence (compiled throughout the year)	Weekly Meetings with Mentor
August - October	Site Administrator Consultation, CSTP Pre-assessment, Fall Continuum Co-Assessment, Create ILP Growth Goals	District Teacher Induction Orientation Meeting for mentors and teachers
September-October		Level I Ed Specialists only: Advisement Meeting <i>Location: Contra Costa County Office of Education</i> <i>Choose Sept. 18th <u>or</u> Oct. 19th</i>
September 30	Early Completion Option form due to CCCOE Teacher Induction Office	
October 31	Individualized Learning Plan documentation due to the CCCOE Teacher Induction Office: <ul style="list-style-type: none"> • Site Administrator Consultation • CSTP Pre-assessment • Fall Continuum Co-Assessment • Create Two ILP Growth Goals (note: Early Completion Option does <u>six</u> goals) 	
October 31	Professional Development Online Option Form due (submitted online)	
Oct- Nov		Individualized Learning Plan Workshop: <u>Optional</u> for teachers and mentors. (Choose one) <i>Contra Costa County Office of Education 10/2, 10/4, 10/11</i> <i>Berkeley Dist. Office, Rm 125</i> 10/17 <i>Alameda District Office, Marina Room</i> 10/18 <i>San Lorenzo USD</i> 10/19
November-May	Planning/Implementing Inquiry Action Plan Lesson Plan Analysis of Student Work Observations	
January 31	Inquiry Action Plan due to CCCOE Teacher Induction Office	
Jan. – Feb.	Mid-Year Reflection on ILP Growth Goals	District Teacher Induction Mid-Year Review Meeting for mentors and teachers Program Mid-Year Survey Due Feb. 1st
March 31	LEVEL 1 Ed Specialists <u>only</u>: Competency requirements due to CCCOE	
May	Submit the following Individualized Learning Plan documentation to your district coordinator at your District Teacher Induction End of Year Colloquium: <ul style="list-style-type: none"> • ILP Preference Page and Letter to Reader • Collaborative Logs • Inquiry Action Plan implementation • Spring Continuum Co-Assessment • Mid-Year and End of Year Reflections on ILP Growth Goals • CSTP Evidence: includes <u>at least one</u> of each of the following: lesson plan analysis of student work classroom observation 	District Teacher Induction End of Year Colloquium Meeting for mentors and teachers Program End of Year Survey Due May 12th Individualized Learning Plan Reviewed at CCCOE office on May 24-25