

## Leadership Team Minutes

February 14, 2018

### Welcome and Introductions: By Debbie Sioui

- **Members welcomed:** Nancy Baum (St. Mary's College), Carmen Burks (Albany USD), Kim Burris (Orinda USD), Margaret Coughlan (Moraga SD), Charise DeCoito (CCCOE), Khushwinder Gill (Benicia USD), Aida Glimme (Acalanes UHSD), Anneka Harper-Knox (San Lorenzo USD), Kathy Perez (St. Mary's College), JoEllen Roesti (Pittsburg USD), Debbie Sioui (CCCOE), Tina Skuce (Lafayette SD), Carolyn White (Piedmont USD)

### Connecting Activity: By Debbie Sioui and Charise DeCoito

- Video shown of Ellen Moir, founder of New Teacher Center (NTC) regarding effective teaching. Charise and Debbie attended the NTC symposium this past week. NTC celebrated their 20-year anniversary. Ellen was the keynote speaker
- Connector: Guests shared with a partner: What memory do you have of a teacher or as a teacher that touches your heart?

### Mid-Year Review (MYR) Meetings: By Debbie Sioui

- Share successes
  - Less stressful and more time to work on what needs to be completed since not having to check off things per Carolyn White.
  - Debbie Sioui co-presented at Benicia USD. Teachers found it positive and powerful. They liked sharing with each other and reflecting. Used Google slides. Told teachers to be prepared and they were.
  - Berkeley USD had 1:1 meetings and will probably do it again next year.
  - Moraga SD used articles to read, set goals, and cross district connections.
  - Tina Skuce shared Lafayette paired veteran host teachers with the PTs earlier in the year and the Mid-Year was a time of reflecting on the observations. It made the veteran teachers step it up in their classrooms as well.
  - San Lorenzo USD gave the teachers and mentors space and time to reflect. They used the 'pair and square' sharing. Completed the mid-year reflection portion of the ILP.
- Question was asked, "What do we call "the portfolio" to turn in at the end of the year"? Answer: ILP

### Mid-Year Mentor and Participating Teacher Surveys: were due February 2

- All Mid-Year Surveys are completed!

### 2017-2018 Mid-Year Mentor Survey Results Expert Groups

- Broke into three expert groups to review the certain questions per group.
- See attached Google docs of summaries

### Mentor Seminar 2 Updates

- The attendees were given a choice to read one of three articles provided:
  - *Teachers, Here's How to Have a Hard Conversation with Your Veteran Administrator* by Jennifer Abrams
  - *Principals, Here's How to Have a Hard Conversation with Younger Teachers* by Jennifer Abrams
  - *How to Tell if a Coaching Conversation Is Going Wrong* by Elena Aguilar
- Everyone broke into small groups to discuss what they got out of the article they read.
- General consensus of the articles is: It is so important to create relationships.

### Announcements, Information and Dates

- **Next Leadership Team meeting to be held on March 14, 2018.**
- Kathy Perez shared handouts with attendees regarding the Saturday seminars and CE units.
  - Pts and mentors can earn CE units by participating in the Induction program.
- Debbie Sioui reminded everyone that Special Education Level 1 teachers are to hand in their Competency requirements by March 30<sup>th</sup>. There are about 10 teachers that are Level 1 in the Induction program.

- They have or will receive an email from Debbie Sioui reminding them of what is to be turned in and is expected.
- They are to turn in a hard copy of their work.

### **Appreciations and Affirmations**

- Debbie Sioui thanked everyone for their work in Induction and that they were appreciated greatly.
- Attendees were asked to think about if the Leadership meetings were meeting their needs. Due to lack of time, attendees were asked to bring back their comments to the next Leadership meeting on March 14.