

TEACHER INDUCTION



CCCOE Teacher Induction Program

Leadership Team Meeting

August 16, 2017 8:30 - 10:30

Agenda



Leadership Team Norms

- *Respect and Value Contributions & Questions From All Team Members*
 - *Be Fully Present and Listen Actively*
 - *Honor Time Constraints*
 - *Keep An Open Mind*
 - *Seek Consensus in Decision Making*

➤ Welcome and Introductions

- *New Leadership Team Members*
 - *Benicia USD*
 - *Dr. Khushwinder Gill, Coordinator*
 - *Dr. Leslie Beatson, Liaison*
 - *CCCSP Coordinator*
 - *Margo Olson*
 - *Martinez USD*
 - *Alex Birdsell, Coordinator*
 - *Orinda Union SD*
 - *David Schrag, Coordinator*
 - *Kim Burris, Liaison*
 - *Piedmont USD*
 - *Julie Valdez, Coordinator*
- *New Private/Charter Schools:*
 - *Tina Skuce, Liaison*
 - *Alameda Christian School*
 - *Maybeck High School*

➤ **Connecting Activity:**

- *Purpose: To think about your vital role as a leader in our Teacher Induction Program and to introduce/re-acquaint team members*
 - *How are you feeling about your role in Teacher Induction this school year?*
 - *Pick an Emoji that represents your answer.*
 - *Tell your neighbor why you chose it.*

➤ **What's New in Induction**

- *Purpose: to learn about the new changes and ILP in our program for 2017-2018*
 - **New Induction Standards: full implementation Sept. 2017**
 - **Key Processes of the Individualized Learning Plan**
 - **CCCOE Teacher Induction Program's Individualized Learning Plan**

➤ **CCCOE Program Requirements: New Updates!**

- *Purpose: to notify of Leadership Team of updated requirements*
 - **Required tools:**
 - Individualized Learning Plan template
 - At least 1 lesson plan
 - At least 1 observation
 - At least 1 analysis of student work
 - Collaborative Logs
 - **Mentor Choice tools:**
 - Class Profile (variety)
 - School, Family Community resources
 - Family Communication
 - Resource Communication
 - Knowing Students
 - Pre-Assessment Iceberg
 - English Learner Packet
 - Special Population Packet
 - Updated Flashdrives for **all** mentors and Participating Teacher.
 - Mentors have a choice of Individualized Learning Plan format: paper, flashdrive, or Learning Zone.

➤ **Submission of CCCOE Program Requirements**

Purpose: how PTs Individualized Learning Plan is submitted throughout the year

- **Submission due dates**
 - **Oct. 31st to CCCOE**
 - Site Administrator Consultation
 - CSTP Pre-Assessment
 - Fall Continuum Co-assessment
 - ILP 2 growth goals created (ECO has 6)
 - *Professional Development Option (online submission)*
 - **Inquiry Action Plan due Jan 31st to CCCOE**

- End of Year Colloquium
 - ILP Review Preference
 - Participating Teacher Letter to Reader
 - ILP growth goals: Mid Year Review
 - ILP growth goals: End of Year Reflection
 - Spring Continuum Co-Assessment
 - Analysis of Student Work
 - Lesson Plan
 - Classroom Observation
 - Inquiry Action Plan evidence
 - Collaborative Assessment Logs
 - California Standards for the Teaching Profession Evidence

➤ 2017-2018 CCCOE Teacher Induction Program Participants

- *Purpose: To review and update new PTs and Mentors*

➤ CCCOE Teacher Induction Fee for Service

- *Purpose: to review/remind about Transition Plan to Fee for Service*
- **ALL** districts are paying a fee for service.
 - \$4,000 per teacher per year if we are paying the mentor's stipend
 - \$2,000 per teacher per year if the district is paying the mentor's stipend
 - Invoices will be sent out in December, with the first half of payment due Feb. 15th and second half due May 30th

➤ 2017-2018 Professional Development

- *Purpose: To receive updates on program professional development offerings*
 - New Mentor Training Dates
 - Mentor Seminar Cohort Dates
 - Just in Time Mentoring Design Overview
 - Individualized Learning Plan Workshops
 - PD Option Online Form: Due Oct. 31st Coordinators will be assigned to approve option online; please collect documentation for option 3.
 - PT PD General Ed and Special Ed Seminar Brochure
 - SMC Distinguished Speaker Series and Hybrid blended PD: Kathy Perez

➤ District Teacher Induction Orientation Meeting

- Both mentors and teachers attend
- Debbie and/or Charise will present the orientation
- Materials will be distributed
- Coordinators/Liaisons: notify their district's mentors and teachers about the day and time, provide snacks and a projection screen, help with sign-ins and material distribution.

➤ 2017-2018 Program Materials

- *Purpose: To receive current program materials*

➤ Upcoming Dates

- *Purpose: To receive updates on programs events and what's coming up before the next Leadership Team meeting*

- August 11 Lafayette Orientation
- August 14 2nd Year Mentor Training Day 1- Berkeley Adult School
- August 15 2nd Year Mentor Training Day 2- Berkeley Adult School
- **August 16 Leadership Team 8:30-10:30**
- August 16 Martinez Orientation
- August 21 1st Year Mentor Training Day 1 - CCCOE
- August 22 1st Year Mentor Training Day 2 - CCCOE
- August 22 Benicia Orientation
- August 23 1st Year Mentor Training Day 3 - CCCOE
- August 24 John Swett Orientation
- August 29 Piedmont Orientation
- August 30 Alameda Orientation
- August 31 Albany Orientation
- September 5 Acalanes Orientation
- September 6 Orinda Orientation
- September 7 1st Year Mentor Training Day 1 - CCCOE
- September 7 Moraga Orientation
- September 11 *Mentor Seminar Cohorts 1 and 2*
- September 12 Emery Orientation
- September 12 *Mentor Seminar Cohorts 3 and 4*
- **September 13 Leadership Team 8:30-10:30**
- September 13 San Lorenzo Orientation
- September 18 Special Ed. Advisement meeting - CCCOE
- September 19 *Mentor Seminar Cohorts 9 and 10 - Berkeley District Office*
- September 19 Berkeley Orientation #1
- September 19 Walnut Creek Orientation
- September 20 *Mentor Seminar Cohorts 5 and 6 - CCCOE*
- September 20 West County Charter/Private Orientation - Making Waves Academy
- September 21 *Mentor Seminar Cohorts 7 and 8 - Alameda District Office*
- September 21 Central County Charter/Private Orientation - CCCOE
- September 26 Berkeley Orientation #2
- September 27 CCCSP Orientation
- September 28 1st Year Mentor Training Day 2 - CCCOE
- September 28 Pittsburg Orientation

➤ Closing Appreciations

- *To review the morning and leave with thoughts to generate reflection*

- Leadership Team Agenda and minutes - <http://cccoeteacherinduction.org/leadership.html>