

Leadership Team Minutes

February 9, 2017

Welcome: From Debbie Sioui

Members welcomed: Nancy Baum (St. Mary's College), Carmen Burks (Albany USD), Kim Burris (Orinda USD), Margaret Coughlan (Moraga USD), Kristi Kaufenberg (John Swett USD), Margo Olson (CCCSP), Kathy Perez (St. Mary's College), JoEllen Roesti (Pittsburg USD), Marty Schimbor (Acalanes UHSD), JoAnn Severson (Benecia USD), Sati Shah (Piedmont USD), Debbie Sioui (CCCOE), Tina Skuce (Lafayette SD)

Midyear Review Meetings

- How are they going?
 - Successes shared by Albany, Benicia, Orinda, Pittsburg and Lafayette
 - ❖ Share cards (Happiest Teacher) that Orinda used at their meeting and appreciated by all
- Let the PT's know what was checked off on the transcript in a letter
- Submit copies of Mentor Activity Logs (signed), agenda and sign-in sheets
- Submit transcripts (signed and dated) to CCCOE for database entry

Midyear Survey

- Was due February 1st
- Check with those who have not completed the survey and please have them complete it.
- Yes, survey can still be submitted
- Have the survey completed at the Midyear Review meeting if meeting has not taken place yet

St. Mary's College updates by Kathy Perez

- Saturday, March 4, 2017
 - Distinguished Speaker Series presents Dr. Muhammad: *"Overcoming the Achievement Gap: Liberating Mindsets to Effect Change"*
- Friday, July 28, 2017
 - CA Teachers Summit at SMC from 8:00 am – 3:00 pm in the McKeon Pavilion
 - Free Registration

Change

- *"If we don't change, we don't grow. If we don't grow, we are not really living. Growth demands a temporary surrender of security."* ~Gail Sheehy
- The group participated in an activity led by Debbie Sioui how this quote relates to the induction program and the adoption of the new standards.

State Induction Program

- Debbie Sioui referenced the 'Program Sponsor Alert' handout in the packet.
 - New single set of Induction standards for those clearing a General Education credential AND an Education Specialist credential.
 - CCCOE will not need to submit a separate transition plan since we already are approved to clear Special Education credentials. We can implement revised Special Education standards using the same timeline as the General Education plan submitted in May of 2016; for implementation in September 2017.

Induction Standards Revision: Individualized Learning Plan

- No longer a requirement to submit a portfolio but a more individualized ILP; therefore requiring a different form of documentation.
- Debbie and Charise looked at 14 different induction programs revised ILPs. Picked the best eight and samples in the packet for today.
- Group split into two groups to review the samples and give their opinion of the different ILPs: what they did or did not like about the ILPs. Discussion held and then sharing with group.

Streamlining Requirements: Initial Discussion

- Debbie Sioui reviewed what is currently required on our transcript. Brief discussion held on what mentoring tools might become tools of choice so that 'just in time' mentoring can occur.
- She wanted everyone to think about what tools would be essential to support the teacher's ILP.

Thinking Outside of the Box

- A draft copy of an individualized ILP was shared by Debbie Sioui. Discussion held briefly on the draft copy. Debbie asked everyone to review the draft some more and come with ideas for the next meeting.
- Work study group to be formed for early March. The group is for those who want to continue work on revising the ILP. An email regarding this will be sent out soon.

Business

- Special Education Update
 - CAMs are to complete Mentor Activity Logs as well, and turn them in with signatures by CAM and PT.
 - Due March 31: Competency requirements for Level I teachers.
- Next Leadership Meeting is at the end of March – March 22, 2017.

Closing and Appreciations

- Brief review of upcoming dates.