

Leadership Team Minutes

August 17, 2016

Welcome:

Thank you from Debbie Sioui

New members welcomed:

Charise Calone (coordinator), Mary Louise Vander Meulen (admin. Asst.), Jo Ann Severson (Benicia liaison), Patricia Saddler (Berkeley coordinator), Kim Burris (Orinda coordinator), Sati Shaw (Piedmont coordinator)

Connecting Activity: Charise led a question sharing activity, *Inquiring Minds*, and shared activity with the team electronically for future use

What's New:

- Induction Standards Transition Plan was sent to State, have a year to implement
- Using CSTPs, much easier to have one set of standards
- Streamlining paperwork
- Individual Learning Plan: now are just goals, but may revise to make it more
- New tool: School, Family, Community Resources-one page now
- PD Option form: will be online, no paperwork to complete
- Learning Zone Feedback:
 - Easier for PT to see portfolio, want direction on where to attach documents
 - Training: new trained by experienced? Open labs?
 - Interactive log keeps record of hours spent
 - Resend email about Learning Zone so mentors can sign up by Aug. 25

Induction Standards Revision and the ILP:

Individual Learning Plan: More involved, beyond the goals

- Group discussed implications of the new standards on the ILP:
 - Consultation with site administrator (role increased)
 - Not for evaluation, what will this look like?
 - Confidential relationship with Pt/Mentor
- Program must ensure resources available for teacher
- Defined, measurable goals
- Guided by Preliminary Program Transition Plan- SMC will bring a sample next time we meet.
- Charise and Debbie working on a draft of the ILP

Participants

PTs: 260 as of the date of the meeting

Mentors need a clear credential in order to mentor.

Please update projections

FAS Training:

For all Year 1 (3 days) and Year 2 mentors (2 days)

Year 2+: added an optional training on equity that Charise and Sarah will present

Fee for Service

All districts paying same fees now:

\$4,000 per teacher per year if we pay for the mentor

\$2,000 per teacher per year if the district pays the mentor

Invoices will be sent in Dec: ½ due Feb. 15 ½ due May 30

District Orientations

Debbie presenting ½ of them and Charise presenting 1/2 of them (see list)

Program Materials were distributed: handbook, pd brochures, rosters, team contact information, calendar, coordinator/liaison commitment forms (signed and collected), mentor activity logs, timeline

PD Option Form: online this year, link sent to teacher, teacher submits choice electronically to district coordinator for approval, need to determine who will be the approver for each district

SMC Distinguished Speaker Series: new Hybrid course offering

Appreciations led by Charise, team members voiced appreciations for the team:

Appreciate

- all present and new faces
- we can ask questions and CCCOE TIP will find the answers
- team are guardian angels
- having mentor training in the summer
- meetings are well prepared