



CCCOE Teacher Induction Program



Leadership Team Meeting
September 14, 2016 8:30 - 10:30
Agenda

Leadership Team Norms

- *Respect and Value Contributions & Questions From All Team Members*
 - *Be Fully Present and Listen Actively*
 - *Honor Time Constraints*
 - *Keep An Open Mind*
 - *Seek Consensus in Decision Making*

- **Welcome & Introductions**
 - Recorder: Mary Louise Vander Meulen
 - Timekeeper:
 - Connecting Activity: Charise Calone
- **Early Completion Option**

Induction Program Precondition 6. An Induction program sponsor must make available and must advise participants of an Early Completion option for “experienced and exceptional” candidates who meet the program’s established criteria. (from revised Induction Standards adopted Dec.18, 2015)

- All Induction programs must make available an Early Completion Option for participating teachers who have been the teacher of record for two or more years before beginning Induction. (A precondition of all programs)
- ECO Candidates may apply to do two years of induction in one year.
- Criteria:
 - Applicants need to be **exemplary candidates** with strong teaching pedagogy
 - Need application (signed by district coordinator), and two letters of recommendation (attached to form) and two past years of positive teaching evaluations
- Application and supporting documents submitted to Debbie Sioui for review by Sept. 30th

- Professional Development Option Form
 - Option form is sent to teachers via email, they submit their choice of option online by October 31st
 - District approval will be also done online this year by either coordinator or liaison. (see district approver list)
 - Three Options:
 - Option 1: St. Mary's College (*new* informational video)
 - Distinguished Speaker Series
 - Hybrid Online Course
 - Option 2: CCCOE After School Seminars
 - Option 3: Other Professional Development
 - Option 3 Professional Development Verification form is also submitted **online**
 - Links to registration for SMC and CCCOE seminars are also included in the online PD Option Form to make it easier for PTs to register

- Education Specialist Advisement Meetings (schedule attached)
 - Attended by special education teachers EACH year of Induction
 - Meeting Co-presented by Cathy Rice (Liaison) and Debbie Sioui or Charise Calone
 - Special Education Teacher Requirements each year:
 - Advisement meeting: create Education Specialist Individual Induction Plan (IIP)
 - 12 hours of PD
 - Current Issues and Research Log
 - Work with a mentor who has same credential authorization (Induction mentor regularly or Credential Alike mentor monthly if Induction mentor does not have same credential.)
 - Level I Credentials: have extra requirements to meet:
 - Competency Requirements
 - Health: CCCOE seminar or coursework, CPR card
 - Technology: met though induction
 - IIP will be collected at end of the Advisement meeting, and available at next Leadership Team meeting for district signature

- Website: <http://www.cccoeteacherinduction.org>
 - Drop down menus for teachers, mentors, and Leadership Team
 - Google calendar
 - Online registration for PD
 - Video on Teacher Induction

- CCCOE Teacher Induction Portfolio Update
 - Three choices: Paper, Flash drive or Learning Zone (specific tech required)
 - Leadership team members can request a flash drive as well.
 - Ask mentors to email Debbie Shelby if their Year 2 PT did not get their 2015-2016 flash drive back. dshelby@cccoe.k12.ca.us

- PT Portfolio Building Workshops (see schedule)
 - For Year 1 and new Year 2 teachers
 - Mentor attendance is optional
 - Gives specifics of what is required in the portfolio
 - Inquiry Action Plan questions are discussed
 - Ask PTs to email Debbie Shelby with their choice of dates dshelby@cccoe.k12.ca.us

- End of the Year Survey Results: PT Survey Results Expert Groups

- Announcements, Information and Dates
 - Updated Lists; Program, Education Specialists, District PTs/Mentors
 - Coordinator/Liaison Meetings - Update each other
 - Upcoming Dates:

▪ Sept. 14	Orientation: West Co. Charter/Private 4-5 pm
▪ Sept. 15	Orientation: Moraga 3:30-4:30pm
▪ Sept. 15	FAS Year 1 Day 1 8:30-3:30
▪ Sept. 16	Orientation: Albany 3:30-4:30
▪ Sept. 19, 27, 28, 29	Ed Spec Advisement Mtgs
▪ Sept. 20	Orientations: Berkeley #1 4-5 pm and Pittsburg 3:30-5 pm
▪ Sept. 21	Orientation: Benicia 3:30-5 pm
▪ Sept. 22	Orientation: San Lorenzo 4-6 pm
▪ Sept. 26	Orientation: CCCSP 3:30- 5 pm
▪ Sept. 26	Mentor Seminar 1 Cohorts 1 and 2
▪ Sept. 27	Orientation: Berkeley #2 4-5 pm
▪ Sept. 28	Orientation: Acalanes 3:45-4:45 pm
▪ Sept. 29	FAS Year 1 Day 2 8:30-3:30
▪ Oct. 4, 5, 6, 11	Mentor Seminar 1 Cohorts 3-10
▪ Oct. 6	PT PD (SE and GE)
▪ Oct. 10 and 13	Portfolio Building Workshop
▪ Oct 12	Leadership Team
▪ Oct 12	Ed Specialist Advisement Meeting
▪ Oct. 13	FAS Year 1 Day 2

- Appreciations

- Leadership Team Agenda, documents minutes - <http://www.cccoeteacherinduction.org>
 - Leadership tab : <http://www.cccoeteacherinduction.org/leadership.html>
 - Has schedule and agendas

End of Year 2015-2016 CCCOE Teacher Induction Survey Results
Group A PT Survey #

Strengths:

Growth Areas:

Questions to Ponder:

End of Year 2015-2016 CCCOE Teacher Induction Survey Results
Group B PT Survey #

Strengths:

Growth Areas:

Questions to Ponder:

End of Year 2015-2016 CCCOE Teacher Induction Survey Results
Group C PT Survey #

Strengths:

Growth Areas:

Questions to Ponder:

End of Year 2015-2016 CCCOE BTSA Survey Results
Group D PT Survey #

Strengths:

Growth Areas:

Questions to Ponder: