



CCCOE Teacher Induction Program

Leadership Team Meeting

January 11, 2017 8:30 - 10:30

Agenda



Leadership Team Norms

- *Respect and Value Contributions & Questions From All Team Members*
 - *Be Fully Present and Listen Actively*
 - *Honor Time Constraints*
 - *Keep An Open Mind*
 - *Seek Consensus in Decision Making*

➤ Welcome: CCCOE Teacher Induction 2017

Timekeeper:

Recorder: Mary Louise Vander Meulen

➤ Connector: Charise Calone

➤ District Mid Year Review Meeting

- Midyear Review Dates
- Mentor Activity Logs: collect from mentors, send logs to CCCOE
- Learning Zone: can do a Mentor Activity Log, or Interactive Log(CCCOE can print a report)
- Transcripts and Letters to PTs (sending as a Word document)
- FAS Tools reviewed for completion: check off on transcripts, send transcripts to CCCOE
 - School, Family, and Community Resources
 - Class Profile
 - Family Communication
 - Continuum of Teaching Practice -Pre-Assessment
 - Continuum of Teaching Practice-Fall Assessment
 - Individual Learning Plan (should already be checked off on transcript)
- Agenda and Idea Share
- Quickwrite Reminder to Self
 - What ideas might you want to use when planning your Midyear Review this year?

➤ ePortfolio Midyear Review

- Reviewing the ePortfolio
- ePortfolio/paper portfolio Lists
- Participating Teacher User's Guide
- Learning Zone Open Lab: January 13th 3:30-5:00 Berkeley

➤ CCCOE Teacher Induction Program Mid Year Survey

- Midyear Survey will be sent out to PTs and mentors January 11th and due February 1st
- Comparison Study: PT and Mentor Midyear reviews

➤ Professional Development Online form: updates and feedback

➤ **Announcements, Information and Dates**

- Inquiry Action Plans (IAPs) due January 31st: copy sent to CCCOE
 - Contact mentors and teachers to let them know if you want them to send the IAPs to you or directly to CCCOE. Copies can be emailed to:
 - Mary Louise VanderMeulen mvandermeulen@cccoe.k12.ca.us (for charter/private schools and Berkeley/San Lorenzo/Alameda/Benicia)
 - Debbie Shelby dshelby@cccoe.k12.ca.us (rest of public districts)

- Dates to Remember (10:25-10:30)
 - January 13 Learning Zone Open Lab: 3:30-5pm Berkeley
 - January 17 Mentor Seminar 2 Cohort 3 and 4 CCCOE
 - January 18 Mentor Seminar 2 Cohort 5 and 6 CCCOE
 - January 19 Mentor Seminar 2 Cohort 7 and 8 Alameda USD
 - January 23 Mentor Seminar 2 Cohort 1 and 2 CCCOE
 - January 24 Mentor Seminar Cohort 9 and 10 Berkeley USD
 - January 24 Mid Year Review-Walnut Creek
 - January 24 PT PD- General Ed
 - January 26 MidYear Review-Benicia
 - January 26 PT PD - Special Ed
 - January 28 SMC Saturday Seminar
 - January 31 MidYear Review: Pittsburg
 - February 1 Midyear Review: Alameda
 - February 2 Midyear Review: Albany, San Lorenzo, Emery
 - February 7 Midyear Review: Piedmont, Lafayette
 - February 7 FAS Year 2+ Advanced Training
 - February 8 Midyear Review: West County Charter/Private, Martinez, Orinda
 - **February 9 Leadership Team**
 - February 9 Midyear Review: Central County Charter/Private & CCCSP

➤ **Appreciations-Charise**

Leadership Team Agenda, documents minutes (Under Leadership Team tab)

<http://www.cccoeteacherinduction.org/>

